

Exhibition Proposal Application – The Small Gallery, ARI

To submit a proposal for The Small Gallery at Aberdeen Royal Infirmary, please fill in this application form. Please read the Application Process and Exhibition Terms and Conditions on page 2 and 3.

Contact Details

Name	
Address	
Email	
Phone	

Exhibition Proposal (250 words):

Image list

Image 1	Title	
	Medium	
	size	
Image 2	Title	
	Medium	
	size	
Image 3	Title	
	Medium	
	size	

Links

Link 1	Link	
	Title	
link 2	Link	
	Title	
link 3	Link	
	Title	

Application Checklist

Exhibition Proposal Application	
CV	
3 images	
Links to current work	

APPLICATION PROCESS

Apply by sending your proposal titled **Exhibition Proposal** to the following email address:

gram.hospitalsartrtrust@nhs.scot

Applications must include the following:

- Current curriculum vitae
- At least 3 jpegs (1 mb each max) or link to website of your most recent work
- Exhibition Proposal Application

Exhibition Terms and Conditions:

SUITABILITY OF ARTWORK

GHAT reserves the right not to show any artwork which is deemed unsuitable for exhibition in the hospital environment without further reference to the artist(s).

INSTALLATION

The exhibitor is responsible for transport to and from the venue. The Small Gallery is situated on one of the busiest corridors in ARI, therefore a GHAT staff member will supervise and organise the installation of artwork. All work to be installed on the walls of The Small Gallery must be fitted with mirror plates. Please advise if you are unable to provide these.

INSURANCE

The GHAT insurance policy will cover artworks on display, though there is an excess of £250, which would be met equally by GHAT and the exhibitor, unless responsibility could be clearly demonstrated. The Small Gallery is covered by security video cameras but is accessible 24 hours per day so work needs to be well secured and relatively tamper proof.

INTERPRETATION

GHAT will produce the exhibition list and any other information to be displayed in The Small Gallery. The artist will supply a list of all works with titles and prices, an Artist's Statement and a current CV. The artist will also supply an image to be used for the invitation, which will be required two months prior to the exhibition date, along with an appropriate title for the exhibition.

PUBLICITY

GHAT will issue a Press Release and information for listings in local and national papers. Other ads can be placed by arrangement with GHAT. GHAT will cover costs of printing posters, flyers and all mail outs.

SALES AND COMMISSION

A standard rate of commission is charged at 33% of the gross selling price. Artists will receive a statement of sales as soon as all works sold have been paid for, payment will be made to the artist within 30 days of the exhibition being taken down. GHAT is not registered for VAT.

FEE

There is no fee awarded with this exhibition application. GHAT will cover the cost of marketing, installation and insurance.

Grampian Hospitals Art Trust

The Art Office

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