

GHAT PROJECT ASSISTANT

Background

Grampian Hospitals Art Trust (GHAT) is committed to ensuring access to art for all by commissioning professional artists to deliver quality projects within challenging public healthcare settings and undertaking continuous action research within the arts and wellbeing sector. We have created the only commissioning, contemporary arts space to be found in an acute hospital in Britain with unique opening hours for a gallery - 24/7. GHAT strives to highlight culture as a key component of wellbeing and is a sector leader in developing bespoke arts projects for people visiting, working or utilising the services within hospitals and healthcare.

The Baird Family Hospital and The ANCHOR Centre

In June 2014, the Scottish Government announced an investment for two new health facilities on the Foresterhill Health Campus in Aberdeen. The plans included a new hospital to replace the existing Aberdeen Maternity Hospital, with the inclusion of breast screening, breast surgery and gynaecology services, as well as a centre for out-patient and day-patient oncology and haematology services.

Following a public consultation exercise in 2015, it was decided that the new facilities would be called **The Baird Family Hospital** in recognition of the contribution made to women's health by the Baird family, in the North East and beyond; and **The ANCHOR Centre** in line with the 'ANCHOR' brand (Aberdeen and North Centre for Haematology, Oncology and Radiotherapy) which has been in use for over 20 years.

GHAT have been working with NHS Grampian to deliver the arts and environment programme for both facilities. Arts strategies have been developed through engagement with the stakeholders with the Aim

To create a well-designed, person centred and positive visual environment for patients, staff and visitors.

GHAT is now in the position to employ a Project Assistant who will support GHAT's Project Manager and Commissioned Artists to:

- Lead on the development of the arts installations across both sites
- Lead on stakeholder engagement
- Develop the arts programme with reference to the stakeholder's groups
- Lead on the procurement of all artists and specialist designers
- Coordinate agreement regarding all art commissions to make sure they are relevant, safe and consistent with the project brief and the arts strategies
- Liaise between the project team and the artists
- Coordinate and supervise the installations with the artists, project team and developers
- Evaluate the project against the agreed outcomes
- Report regularly to the key stakeholders, project director, project groups and project board.

This role requires an understanding of public arts practice either from personal practice or as a

curator. The ideal candidate will need to be able to work very closely with people accessing NHSG healthcare settings. Alongside this the following skills are required

- Has relevant training or professional qualifications to degree level in a relevant creative subject
- Must be willing to travel to different NHSG venues across Aberdeen and Aberdeenshire
- Is physically able to move artworks
- Has experience in using power tools
- Is able to take ownership of their role and work unsupervised
- Can set and work towards targets
- Has the ability to communicate effectively and concisely with people of all ages and backgrounds
- Has excellent written skills, ideally to proofing level.
- Can work with volunteers and, on occasions, set and manage volunteers' tasks.
- Can multi-task and exercise excellent time management skills
- Has ICT skills, including familiarity with ability to use Microsoft packages
- PVG registered

This role would suit someone who wants to develop their arts practice with a role in an art organisation in a healthcare setting.

Role duties include (but are not limited to)

- Support the Project Manager on the development of the arts installations across both sites
- Support commissioned artists to lead on stakeholder engagement
- Support the arts programme
- Provide support on the procurement of all artists and specialist designers
- Liaise between the project team and the artists
- Support the coordination of art installations
- Evaluate the project against the agreed outcomes
- Report regularly to the Project Manager and Project Groups
- Provide cover for Project Manager when on leave

On the job training will be provide by the Project Manager. Flexible and remote working will be required. IT equipment will be provided while onsite and for remote working.

Supporting Documents

Both versions of the Arts and Environment Strategies can be found at the following links.

The Baird Family Hospital

<https://www.ghat-art.org.uk/wp-content/uploads/2021/12/Baird-Art-Strategy-version-22-Sept-21-draft-TG.3.pdf>

The ANCHOR Centre

<https://www.ghat-art.org.uk/wp-content/uploads/2021/12/Anchor-Centre-Art-Strategy-version-22-Sept-21-draft-TG.3.pdf>

Working for Grampian Hospitals Art Trust

GHAT is based in Aberdeen Royal Infirmary, Aberdeen. Some of the team are based in the office and others work within their project site such as the Artroom Artists. This post will be based in the main

GHAT office of Aberdeen Royal Infirmary.

At present there are 14 staff members with another 10 volunteers who support the delivery of our core programme of activity.

GHAT is an independent charity led by a board of 14 Trustees. The Trustees are responsible for the governance and strategic development of the charity. More can be seen at www.ghat-art.org.uk

Project Assistant Post

This post is a fixed term post until February 2024.

Salary £22,905 Full time

Annual Leave 35 days including public holidays

Workplace pension with NEST

Application process:

[Click here to apply now](#)

Deadline: 21st January 2022

Interview: 27th January 2022

Contact for this opportunity is

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