

## Grampian Hospitals Art Trust General assistant

### PART TIME AND FIXED TERM

Grampian Hospitals Art Trust (GHAT) is looking to recruit a temporary general assistant to support the team over a period of three months to cover parental leave. This post requires someone who is practical and hands on as well as having the capability to deal with administrative tasks using computer programmes. As general assistant you will be at the heart GHAT activity working closely with all the staff and volunteers i.e moving artwork one day, painting frames another, spending time working on paperwork and mailings followed by a concentrated period painting exhibition walls and supporting artists.

### GHAT background

GHAT is committed to expanding art for all by commissioning professional artists to deliver quality projects within challenging public settings and continuous action research within the arts and wellbeing sector. We have created the only commissioning, contemporary arts space in an acute hospital in Britain with unique opening hours for a gallery - 24/7. Over 30 years GHAT has developed into an organisation that curates over 4300 artworks across the region and delivers artist-led initiatives that are open to the entire population of North East Scotland. GHAT strives to highlight culture as a central component of wellbeing and is a sector leader in developing bespoke arts projects for people visiting, working or utilising the services within hospitals and healthcare.

### GHAT Vision

The pursuit of excellence in arts within healthcare practice – regionally integrated and embedded, nationally recognised and respected.

### GHAT Purpose

To enhance the wellbeing and experience of all who spend time in NHS Grampian (NHSG) premises, whether patients, staff or visitors. The organisation will seek to achieve this by promoting the enjoyment of, and participation in, high quality artistic activity and the promotion of a sympathetic and pleasing visual environment.

**NHSG Projects:** GHAT has developed the concept of a “healing environment” in partnership with NHS Grampian to promote best practice in the design of the physical and visual environment of our hospitals. GHAT’s work is recognised as an important element in providing a high-quality hospital environment. The 4300 artworks in our collection are curated across more than 100 NHSG facilities. In recent years we have worked closely with NHS staff to plan and enhance the visual environment by commissioning artists to research specific sites and consult with their users to develop ideas appropriate to each location. This is particularly valuable in new build and refurbishment projects, where NHSG estates work hand in hand with GHAT staff to ensure that the visual environment is not an afterthought..

**Exhibition programme** GHAT programmes two exhibition spaces, The Suttie Arts Space, a purpose built contemporary art gallery in Aberdeen Royal Infirmary (ARI), the Small Gallery in ARI which is a major corridor changing exhibition space. These spaces present changing exhibitions, events and artistic interventions by artists ranging from graduates to emerging and mid career artists.

**Artroom** GHAT runs four Artroom projects in which professional arts practitioners work directly with patients and families. The projects are designed to enhance wellbeing by providing specifically designed person-centred experience of art and creative writing for the participants. Newer graduates work alongside the more experienced arts practitioners, making this project a perfect platform to gain experience and skills in working in this sector. The practitioners are taken on as professionals in their field and we support them to continue with their own artistic practice as a core part of their career development.

### **Post information**

The post is for 22.5 hours per week

This is three month fixed term post

Salary £18500 pro rata

27 days Annual Leave entitlement (pro-rata)

Other benefits delivered in line with HMRC and ACAS requirements

### **Application Procedure**

Applicants are invited to submit:

- A written statement outlining (no more than 500 words)
  - why you wish to apply for this post
  - evidence of previous and relevant experience
- A CV demonstrating evidence of your experience. Please supply an electronic copy of your CV if at all possible
- The ability to relate to different groups and people will be required
- Two referees

GHAT cannot accept responsibility for non-delivery and advise applicants to use a recorded delivery system and add a read receipt to any email.

Applicants should ensure that their applications arrive by the deadline date as applications that arrive after the deadline date will not be considered.

The selection board at GHAT will assess the applications and a shortlist will be drawn up of the most appropriate.

The panel reserves the right not to appoint any applicant.

Interviews for potential candidates will be held on 22<sup>nd</sup> March 2018

**The deadline for submissions is 5pm Wednesday 14<sup>th</sup> March**

**Apply via email or post to:**

**Sally Thomson – GHAT Director**

Grampian Hospitals Art Trust

Art Office

Aberdeen Royal Infirmary

Foresterhill Road

Aberdeen

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